

# Privacy Policy of Arshiva Limited

In Arshiya Limited ("AL") we respect the privacy of Individual (s) and Companies associated and dealing with us and we are committed to take reasonable precautions to protect the information consisting 'Personal information and 'Sensitive Personal Data or Information' (SPDI) ("Information"). AL strives to comply with all legal, regulatory and/or contractual obligations related to privacy. The Policy describe how we collect, use, disclose and protect personal data. The Privacy policy also outline the rights you may have in respect of your personal data held by us. The Policy relates to your personal data that we may access through your use of this website and in relation to any contract for goods or services or other commercial relationship we may have with you, or with anyone who provides you with access to any of our products and services (such as your employer) that may collect, store or otherwise process your personal data.

This is the privacy policy ("**Privacy Policy**") for information collected by Arshiya Limited ("**AL**") or Group Companies (together "**AL**") and for <a href="www.arshiyalimited.com("Site")">www.arshiyalimited.com("Site")</a>.

The privacy policy covers the processing, storage and access to Information as required under lawful and/or contractual activities with AL or otherwise required in the normal course of business. The policy is self-explanatory on the policies and procedures on the collection, usage and disclosure of Information provided/received by natural persons and meets the requirements established under:

Our Privacy Policy explains below:

- 1. What information we collect and why we collect it.
- 2. How we use that information.
- 3. The choices we offer, including how to access and update information.

The Company tried to keep this Privacy Policy as simple as possible but if you have any questions, please feel free to contact us at <a href="mailto:info@arshiyalimited.com">info@arshiyalimited.com</a>



#### Information that we collect:

We collect information to provide better services to all those with whom we deal. We collect information in the following ways:

- **Information you give us**. For example, information that you provide to us when contacting us for inquiries about potential investment or other commercial opportunities, employment details if you send us a CV, resumé or other details of your employment history in connection with an advertised job vacancy or a general enquiry regarding employment opportunities with us. When you do, we may ask for personal information like your name, email address, telephone number and other details.
- Information we collect or receive in the course of our investment business. We may receive or collect personal information in the course of our investment activities, such as when researching potential investment opportunities or in conducting our legal and commercial due diligence. This could include, for example, information about the management and other personnel at a company we may be assessing an investment in.
- **Information we get from your use of our Site**. We may collect information about the parts of the Site that you use and how you use it. This information includes:

#### Device information

We may collect device-specific information (such as your hardware model, operating system version, unique device identifiers, and mobile network information including phone number).

### Log information

When you use our Site, we may automatically collect and store certain information in server logs. This may include:

- details of how you used our Site;
- Internet protocol address;
- device event information, such as crashes, system activity, hardware settings, browser type, browser language, the date and time of your request and referral URL; and/or
- cookies that may uniquely identify your browser.

#### Location information

We may collect and process information about your actual location and use various technologies to determine location, including IP address.



### Local storage

We may collect and store information (including personal information) locally on your device using mechanisms such as browser web storage (including HTML 5) and application data caches.

### Cookies and similar technologies

We may use various technologies to collect and store information when you visit our Site, and this may include using cookies or similar technologies to identify your browser or device. You may set your browser to block all cookies, including cookies associated with this Site or to indicate when a cookie is being set by us.

#### How we use information that we collect:

We use personal information to manage and operate our business, including to explore new investment opportunities, manage our existing portfolio, develop and maintain our contacts and recruit staff. Where necessary, we may also use personal information to protect the interests of AL, our employees, and affiliates (for example in the event of a legal claim).

When you contact us, we keep a record of your communication to help solve any issues you might be facing. We may use your email address to inform you about our business, such as letting you know about upcoming events or changes to our business.

We use the information we collect from our Site to provide, maintain, protect and improve it and to protect our users. We may use information collected from cookies and other technologies to improve your user experience and the overall quality of our Site.

### Our legal basis for processing your personal information

If Indian data protection law applies to our processing of your personal information, it is important that you know the lawful basis on which we process your personal information.

We rely on the following legal basis, under Indian data protection law, to process your personal data:

• Where we have obtained your consent, for example to action a request from you or respond to your specific query. You can withdraw your consent at any time, but we may still need to retain a record of your correspondence with us.



- Where it is necessary for the purposes of our legitimate interests to manage our existing investments and explore new investment opportunities, including conducting legal and commercial due diligence.
- Where it is necessary to comply with a legal obligation, for example under anti-money laundering or anti-bribery legislation.

### Transfer of personal information

AL has registered office in Mumbai, India. Consequently, any information we collect will be transferred to, and stored in India and other countries where the data protectionlaws may offer a lower standard of protection than in your country of residence. Where personal information is transferred outside India, we will take all steps reasonably necessary to ensure that it is subject to appropriate safeguards and that it is treated securely and in accordance with this Privacy Policy.

### Adhesion to the Privacy Frameworks

We comply with the applicable regulations of privacy in India, regarding the collection, use, and retention of personal information transferred from the other countries to India, respectively. If there is any conflict between the terms in this Privacy Policy and the Privacy Principles, the Privacy Principlesshall govern. To learn more about the Privacy Framework, and to view our certification, please visit <a href="https://www.arshiyalimited.com">www.arshiyalimited.com</a>.

#### Accountability for onward transfers

We are responsible and remain liable for the processing of personal information we receive, under the Privacy Frameworks, including if we subsequently transfer to a third party acting as an agent on its behalf. We comply with the Privacy Principles for all onward transfers of personal information from the other countries, including the onward transfer liability provisions.

With respect to personal information received or transferred pursuant to the Privacy Frameworks, we are subject to the regulatory enforcement powers of the India. In certain situations, we may be required to disclose personal information in response to lawful requests by public authorities, including to meet national security or law enforcement requirements.



## Resolution of Privacy queries and complaint mechanism

In compliance with the Privacy Principles, we commit to resolve complaints about our collection or use of your personal information. With inquiries or complaints regarding our Privacy policy should first contact us at <a href="mailto:info@arshiyalimited.com">info@arshiyalimited.com</a>.

#### Enforcement

AL is subject to the investigatory and enforcement powers of the India. AL may be required to share your personal information, including the disclosure of personal information, to public authorities and law enforcement agencies in response to lawful requests, including requests to meet national security and law enforcement requirements.

# Right to access, update and delete your personal information

If you are a resident of Indian and/or your personal information is processed in the context of our outside India office, you have certain legal rights in respect of the personal information about you held by us, including, for Indian residents, your rights under the Information Technology Act, 2000. This includes the right to obtain a copy of this information on request, and the right to correct, amend or delete such personal information or object to it being used for certain purposes (including marketing). We may ask you to verify your identity before we can act on your request.

We will comply with any requests to exercise your rights in accordance with applicable law, and so there may be circumstances where we are entitled to refuse your request. For example, where permitted to by law, we may reject requests that are unreasonably repetitive, require disproportionate technical effort (for example, developing a new system or fundamentally changing an existing practice), risk the privacy of others, or would be extremely impractical (for instance, requests concerning information residing on backup systems).

Where we can provide information access and correction, we will do so free of charge, except where it would require a disproportionate effort (where we are permitted to charge a fee under applicable law). We aim to maintain any information we hold and our Site in a manner that protects information from accidental or malicious destruction.



To make any requests regarding your personal information, or if you have any questions or concerns regarding your personal information, you should contact us at <a href="mailto:info@arshiyalimited.com">info@arshiyalimited.com</a>. You are also entitled to contact your local supervisory authority for data protection. In India, the data protection authority is defined under the Information Technology Act, 2000.

### Right to object

You have the right to object (opt-out) of your personal information being used for purposes which are materially different to the purposes for which it was collected, as described in this Privacy Policy (including being disclosed to a third party). We may refuse your request where we have a right to do so (for example, if the use is necessary to comply with a legal obligation). To exercise any of your rights, please contact us at info@arshiyalimited.com.

#### Information that we share

We do not sell your personal information. We share personal information with companies, organizations and individuals outside of AL in the following circumstances:

#### • With your consent

We may share personal information with companies, organisations or individuals outsideAL when we have your consent to do so.

# For external processing

We provide personal information to our affiliates or other trusted businesses or persons to process it for us or for similar reasons (for example, in connection with using shared compute resources and servers), based on our instructions and in compliance with our Privacy Policy and any other appropriate confidentiality and security measures.



## • With our legal and professional advisors

We share information with our legal and other professional advisors, for example if they are advising us on an investment transaction or where otherwise necessary to obtain their advice.

## For legal reasons

We may share personal information with companies, organisations or individuals outside ALif we have a belief in good faith that access, use, preservation or disclosure of the information is reasonably necessary to:

- meet any applicable law, regulation, legal process or enforceable governmental request;
- enforce applicable terms of service, including investigation of potentialviolations;
- detect, prevent or otherwise address fraud, security or technical issues;and/or
- protect against harm to the rights, property or safety of AL, our users orthe public, as required or permitted by law.

If AL is involved in a merger, acquisition or asset sale of AL, we will use reasonable endeavours to ensure the personal information we process continues to be subject to the same protections set out in this Privacy Policy.

### Information security

We work hard to protect our Site and any information that we hold from unauthorized access or unauthorized alteration, disclosure or destruction. In particular:

- We review our information collection, storage and processing practices, including physical security measures, to guard against unauthorized access to systems.
- We restrict access to personal information to AL employees, contractors, serviceproviders and agents who need to know that information in order to process it for us and who are subject to strict contractual confidentiality obligations. They may be disciplined or their contract terminated if they fail to meet these obligations.



## When this Privacy Policy applies

Our Privacy Policy applies to all of the services offered and businesses operated by AL and group companies but excludes services and businesses that have separate privacy policies that do not incorporate this Privacy Policy.

Our Privacy Policy does not apply to services offered or businesses operated by other companies or individuals. Our Privacy Policy does not cover the information practices of other companies and organisations that advertise our services and that may use cookies, pixel tags and other technologies.

## Changes

Our Privacy Policy may change from time to time. We will post any Privacy Policy changes on this page and, if deemed necessary, we will provide a more prominent notice.

### Contacting us

Please submit any questions, concerns or comments you have about this Privacy Policy or any requests concerning your personal information by email to <a href="mailto:info@arshiyalimited.com">info@arshiyalimited.com</a>.

For the purposes of data protection law, Arshiya Limited is the data controller of your personal information. Our address in the India is Unit Nos. 205 and 206 (part) 2nd Floor CEEJAY HOUSE situated on Plot F of Shivsagar Estate, Dr. Annie Besant Road, Worli, Mumbai – 400 018.